



# Thalgarrah Environmental Education Centre



## Risk Management Plan – Orienteering & Adventure Games

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Activity	Hazard Identification & Associated Risk Type/Cause	Assess Risk use matrix	Elimination or Control Measures
Adventure Games	General		<ul style="list-style-type: none"><li>Adventure games are conducted within 200 metres of the centre's office. These include ecosystem simulation activities, problem solving, initiative and sensory activities.</li><li>Phone and road access are within 200 metres of all activities.</li><li>Thalgarrah teachers carry first aid kits and are trained in Senior First Aid.</li></ul>
Adventure Games and Orienteering	Snakes, tree branches, bull ants Sunburn Storms, high winds, extreme heat/cold Allergic reactions, asthma, diabetes  Uneven ground surfaces Falling, collision	3 5 2  2 4 6	<ul style="list-style-type: none"><li>Activity sites are inspected prior to activities.</li><li>Students wear hats and sunscreen for sun protection. Sunscreen is provided by the Centre.</li><li>Activities are suspended. Bureau of Meteorology warnings and reports checked prior to activities.</li><li>Medical conditions are indicated to staff prior to activities.</li><li>Measures are taken to eliminate, avoid or minimise exposure to known allergens.</li><li>Students are instructed to watch where they are running and warned of uneven surface.</li><li>Rules are set to minimise risk.</li></ul>
Orieenteering	Student becomes lost	3	<ul style="list-style-type: none"><li>Activity sites are inspected prior to activities.</li><li>Maps and routes are planned to have natural boundaries such as fences, tracks and water courses.</li><li>Students are instructed on reading maps and plotting courses before the activity.</li></ul>
Fire-lighting and BBQ lunch	Burns Food poisoning	4 4	<ul style="list-style-type: none"><li>Students are supervised at the campfire area and instructed in safe working. Water is close at hand.</li><li>Food is kept refrigerated until required.</li><li>Adults supervise cooking and ensure food is suitably cooked before eaten.</li></ul>
General Supervision	Separation from group Environmental dangers – snake bite, water (drowning)	3 3	<ul style="list-style-type: none"><li>Groups are instructed by EEC staff.</li><li>A student to teacher ratio of 15:1 is to be maintained throughout outdoor experiences.</li><li>Students do not leave the activity site unless accompanied by an adult.</li></ul>

**Plan prepared by:** Matthew McKenzie

**Date of review:** 13/2/2015

**Communicated to:** EEC casual teachers, visiting teachers via booking confirmation package.

Please refer to the **Risk Assessment Matrix** for explanation of numbers. For more information on completing a risk management plan for your visit, please consult the Department of Education and Training website <https://detwww.det.nsw.edu.au/adminandmanage/ohands/index.htm>