

Risk Management Plan – Adaptations of Living Things (Stage 3)

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Activity	Hazard Identification & Associated Risk <small>Type/Cause</small>	Assess Risk <small>use matrix</small>	Elimination or Control Measures
General Supervision	Separation from group Environmental dangers – snakes, water (drowning)	4 4	<ul style="list-style-type: none"> • Groups are instructed by EEC staff. • Student to staff ratio will not exceed 15:1. • Students do not leave the activity site unless accompanied by an adult.
Walking in the bush	Snakes, tree branches, bull ants Sunburn Storms, high winds, extreme heat/cold Allergic reactions, asthma, diabetes Uneven ground surfaces Falling, tripping	4 5 3 4 4 6	<ul style="list-style-type: none"> • Activity sites are inspected prior to activities. • Students wear hats and sunscreen for sun protection. Thalgarrah has extra sunscreen if required. • Activities are suspended. Bureau of Meteorology warnings and reports checked prior to activities. • Medical conditions are indicated to staff prior to activities. • Measures are taken to eliminate, avoid or minimise exposure to known allergens. • Students are instructed to watch where they are walking and warned of uneven surface. • Rules are set to minimise risk.
Microscopes	Burn from light bulb	5	<ul style="list-style-type: none"> • Students are advised of location of bulbs and warned about the heat transmitted.
Dipnetting	Falling into water Hurt by dipnet	5 6	<ul style="list-style-type: none"> • Students are instructed in safety to prevent falling in. • Boundaries are indicated. • Students are instructed in safe way to carry and use a dipnet.
Contact with animals in EEC collection (including yabbies)	Exposure to bites, disease and allergies.	5	<ul style="list-style-type: none"> • Hand washing facilities are provided and recommended at the completion of the animal interaction session. • Touching procedures for animals are explained and demonstrated before students have the opportunity to touch. • First Aid kits are readily available.

All visiting schools are to provide all necessary medications and equipment including epi-pens and ventolin (preventers and relievers)

Plan prepared by: Matthew McKenzie

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Communicated to: EEC casual teachers, visiting teachers via booking confirmation package.

Risk Matrix: 1=Extreme 2=High 3=Medium 4=Low 5&6= Minimal

