

## Risk Management Plan – Life in Cycles (Stage 2)

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Activity	Hazard Identification & Associated Risk <small>Type/Cause</small>	Assess Risk <small>use matrix</small>	Elimination or Control Measures
General Supervision	Separation from group Environmental dangers – snakes, water (drowning)	4 4	<ul style="list-style-type: none"> <li>Groups are instructed by TEEC staff.</li> <li>Students are supervised by a minimum of 2 adults including TEEC staff</li> <li>Students do not leave the activity site unless accompanied by an adult.</li> </ul>
Walking in the bush/down to the river	Snakes, tree branches, bull ants Sunburn Storms, high winds, extreme heat/cold Allergic reactions, asthma, diabetes  Uneven ground surfaces Falling, tripping	4 5 3 4  4 6	<ul style="list-style-type: none"> <li>Activity sites are inspected prior to activities.</li> <li>Students wear hats and sunscreen for sun protection. Thalgarrah has extra sunscreen if required.</li> <li>Activities are suspended. Bureau of Meteorology warnings and reports checked prior to activities.</li> <li>Medical conditions are indicated to staff prior to activities.</li> <li>Measures are taken to eliminate, avoid or minimise exposure to known allergens.</li> <li>Students are instructed to watch where they are walking and warned of uneven surface.</li> <li>Rules are set to minimise risk.</li> </ul>
Dip netting	Falling into water  Hurt by dip net	5  6	<ul style="list-style-type: none"> <li>Students are instructed in safety to prevent falling in.</li> <li>Boundaries are indicated.</li> <li>Students are instructed in safe way to carry and use a dip net.</li> </ul>
Contact with animals in EEC collection (including yabbies)	Exposure to bites, disease and allergies.	5	<ul style="list-style-type: none"> <li>Hand washing facilities are provided and recommended at the completion of the animal interaction session.</li> <li>Touching procedures for animals are explained and demonstrated before students have the opportunity to touch.</li> <li>First Aid kits are readily available.</li> </ul>

All visiting schools are to provide all necessary medications and equipment including epi-pens and ventolin (preventers and relievers)

**Plan prepared by:** Matthew McKenzie

**Date of review:** 31/3/2020

**Communicated to:** EEC casual teachers, visiting teachers via booking confirmation package.

Risk Matrix: 1=Extreme 2=High 3=Medium 4=Low 5&6= Minimal